



Detection Mitigation In Confinement Facilities Technical Review

Recipient

MT

INSERT instructions for technical review

Required Activity

1) Assist facilities in establishing and implementing diagnostic and screening testing programs for residents/detainees/inmates, staff, and visitors.

Implementation Plan: The establishment and implementation of diagnostic and screening testing programs for residents, inmates, staff and visitors will be led by the Clinical Services Division (CSD) Health Care Manager who will hire 6.5 FTE that will be working at locations around the state, including Montana State Prison (MSP), Montana Women's Prison (MWP), Pine Hills Correctional Facility (PHCF) and Riverside Special Needs Unit (RSNU). This core group will be responsible for and work collaboratively to draft and/or update policies and procedures relating to diagnostic screening and testing programs for all entering the DOC facilities. In addition, the core group will work with on-site staff at MSP to ensure a generator is placed in the proper location and allows for the use of sanitizing equipment, power for diagnostic and screening testing and other needed activities during a power outage. The core team will work with on-site staff to determine proper placement for temperature kiosks and walk-through temperature scanners to ensure the occurrence of diagnostic and screening testing is performed on those living and entering the DOC facilities. The core team will purchase 30 tablets for residents to self-report signs and/or symptoms of COVID and request diagnostic and screening testing. Additionally, the core team will identify educational material to provide residents about sanitation and how they can help minimize the spread of infectious disease. The Quality Assurance FTE will draft timelines to ensure the implementation plan is being adhered to and will provide quality improvement measures on all aspects of the plan.

Milestone	Achieve By Date	Person Responsible
Hire staff necessary to screen, test and provide education to staff and offenders within the correctional setting: 1 FTE Quality Assurance; 1 FTE Montana State Prison RN for testing, screening and providing education to staff; 1 FTE Montana State Prison RN for testing, screening and providing education to offenders and visitors at MSP; 1 FTE Montana Women's Prison RN for testing, screening and providing education to staff; 0.50 FTE Montana Women's Prison RN for testing, screening and providing education to offenders and visitors at MWP; 0.50 FTE Riverside Special Needs Unit for testing, screening and providing education to staff and residents; 0.50 FTE Pine Hills RN for testing, screening and providing education to staff and residents; 1 FTE for Administrative Assistant to provide assistance for contact tracing and reporting in the Electronic Health Record (EHR) system and reporting to state epidemiology.	January 2022	DOC Clinical Services

<p>The Montana State Prison (MSP) has developed a plan to improve confinement facility preparedness and response efforts to respond and mitigate the spread of a virus. In order to support these practices, especially during an emergency power outage, MSP would like to request the use of these funds to purchase a generator. The MSP will need the generator to operate the equipment used to screen inmates, staff and visitors to help reduce the virus risk within a congregate setting. The generator is also needed in emergencies to operate the sanitization equipment, lighting for diagnostic and screening testing, and telephones for contact tracing. In order for MSP to meet inmate needs resulting from COVID-19-related limited/restricted mobility and/or access to the facility, MSP has made significant investment into the equipment and infrastructure needed to utilize video conferencing technology and other measures for attorney/client purposes, court appearances, family visiting, programming and telehealth. MSP would, however, be unable to provide uninterrupted services during an emergency power outage without the generator. It is also essential to have back up power supply for offenders who are ill and requiring the use of equipment to main their health status, equipment such as oxygen concentrators, which with Covid-19 the demand for oxygen use in the infected patients has increased tenfold. Without the ability to provide uninterrupted power and delivery of needed medical treatments, poor patient outcomes may occur. The State of Montana's procurement process will be followed for this purchase. At a minimum, three bids will be solicited, and the lowest bidder will win the purchase. In addition, the Clinical Services Division (CSD) Health Care Manager and the core team will work with on-site staff at MSP to ensure a generator is placed in the proper location and allows for the use of the sanitizing equipment, power for diagnostic and screening testing, contact tracing, programming and telehealth within the congregate living facilities in the event of a power outage.</p>	<p>June 2022</p>	<p>MSP Warehouse</p>
<p>10 temperature screening kiosks and walk-through temperature scanners will assist facilities in establishing and implementing diagnostic and screening testing programs for residents, staff and visitors.</p>	<p>June 2022</p>	<p>DOC Clinical Services</p>

<p>Thirty (30) tablets for residents to request diagnostic and screening testing. Access to the tablets will allow residents to notify staff earlier reducing the risk of transmission of the virus to other residents and will allow an earlier response time to perform contact tracing. The tablets will improve the facility's preparedness and response efforts. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.</p>	<p>June 2022</p>	<p>DOC Clinical Services</p>
<p>_____</p>	<p>_____</p>	<p>_____</p>

Strengths

The recipient offers a clear plan for utilizing and executing the funding. The distribution of the funding is described in detailed as well as the individuals/groups that will be responsible for described task/activity.

Weaknesses

The guidance states that recipients "must support units of local government within their jurisdiction to reach the fullest complement of confinement facilities in the state." For the purposes of this guidance, the term 'confinement facilities' includes adult prisons and jails; juvenile confinement facilities; police lock-ups; and community confinement facilities as defined by 28 CFR § 115.5. This work plan is limited to secure facilities operated by the State Department of Corrections and lacks a plan to include jails, juvenile confinement facilities, police lock-ups, and community confinement facilities. The recipient needs to clearly state how confinement facilities that are not operated by the State Department of Corrections will be included in the plan, including how eligible facilities will be identified, contacted, and included in the funding allocation. It is also recommended that the recipient provide information in the work plan indicating the number of confinement facilities included in the plan, as well as the proportion of total confinement facilities in the state that the included facilities represent.

Additional Comments

Will funding only be allocated to correctional facilities? What about other confinement centers, i.e. jails and juvenile centers (see above)?
 Are power outages frequent? Will the described generator only be utilized for sanitization and screening purposes or for additional, non-COVID related purposes?

Recommendations

Recipient Response

Optional Activities

2) Conduct COVID-19 testing and contact tracing within confinement facilities.

Implementation Plan: To conduct COVID-19 testing and contact tracing within DOC congregate living facilities, the Clinical Services Division (CSD) Health Care Manager will hire 6.5 FTE that will work at locations around the state, including Montana State Prison (MSP), Montana Women's Prison (MWP), Pine Hills Correctional Facility (PHCF) and Riverside Special Needs Unit (RSNU). This core group will be responsible for and work collaboratively to draft and/or update policies and procedures relating to testing and contact tracing within the DOC facilities. In addition, the core group will work with on-site staff at MSP to ensure a generator is placed in the proper location and allows for the use of equipment to conduct testing and contact tracing within the congregate living facilities in the event of a power outage. The core team will purchase 30 tablets for residents to self-report signs and/or symptoms of COVID and request diagnostic and screening testing. Additionally, the core team will identify educational material to

provide residents about testing, contact tracing, sanitation and how they can help minimize the spread of infectious disease. The Quality Assurance FTE will draft timelines to ensure the implementation plan is being adhered to and will provide quality improvement measures on all aspects of the plan.

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<p>The Montana State Prison (MSP) has developed a plan to improve confinement facility preparedness and response efforts to respond and mitigate the spread of a virus. In order to support these practices, especially during an emergency power outage, MSP would like to request the use of these funds to purchase a generator. The MSP will need the generator to operate the equipment used to screen inmates, staff and visitors to help reduce the virus risk within a congregate setting. The generator is also needed in emergencies to operate the sanitization equipment, lighting for diagnostic and screening testing, and telephones for contact tracing. In order for MSP to meet inmate needs resulting from COVID-19-related limited/restricted mobility and/or access to the facility, MSP has made significant investment into the equipment and infrastructure needed to utilize video conferencing technology and other measures for attorney/client purposes, court appearances, family visiting, programming and telehealth. MSP would, however, be unable to provide uninterrupted services during an emergency power outage without the generator. It is also essential to have back up power supply for offenders who are ill and requiring the use of equipment to main their health status, equipment such as oxygen concentrators, which with Covid-19 the demand for oxygen use in the infected patients has increased tenfold. Without the ability to provide uninterrupted power and delivery of needed medical treatments, poor patient outcomes may occur. The State of Montana's procurement process will be followed for this purchase. At a minimum, three bids will be solicited, and the lowest bidder will win the purchase. In addition, the Clinical Services Division (CSD) Health Care Manager and the core team will work with on-site staff at MSP to ensure a generator is placed in the proper location and allows for the use of the sanitizing equipment, power for diagnostic and screening testing, contact tracing, programming and telehealth within the congregate living facilities in the event of a power outage.</p>	<p>June 2022</p>	<p>MSP Warehouse</p>
<p>Thirty (30) tablets for residents to request diagnostic and screening testing. Access to the tablets will allow residents to notify staff earlier reducing the risk of transmission of the virus to other residents and will allow an earlier response time to perform contact tracing. The tablets will improve the facility's preparedness and response efforts. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.</p>	<p>June 2022</p>	<p>DOC Clinical Services</p>
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Strengths

Weaknesses

This is a complete re-iteration of the first activity, there is no new information provided for this activity.

Additional Comments

Recommendations

If the recipient would like to indicate they are also participating in activity 2, we recommend providing new information outside the scope of activity 1.

Recipient Response

3) Support facilities in planning and implementing recommended isolation and quarantine strategies including for confirmed and suspected cases and close contacts.

Implementation Plan: To support facilities in planning and implementing recommended isolation and quarantine strategies, including for confirmed and suspected cases and close contacts, the Clinical Services Division (CSD) Health Care Manager and the 6.5 FTE core team will work with transportation departments within the facilities to draft bid documents for three transportation vehicles, with isolation capabilities, to ensure inmates are isolated and the transportation team has minimal contact with the inmates. The vehicles will be used at locations around the state, and may include Montana State Prison (MSP), Montana Women's Prison (MWP), Pine Hills Correctional Facility (PHCF) and Riverside Special Needs Unit (RSNU). This core group, working in conjunction with the transportation department, will be responsible for and work collaboratively to draft and/or update policies and procedures relating to proper isolation and adequate use of personal protective equipment (PPE) during transportation. In addition, the core group will work with on-site staff at Montana Correctional Enterprises (MCE), including Division Administrator Gayle Butler and Marisa Britton-Bostwick, Education Director, to ensure policies and protocols are drafted and/or updated relating to use of the 60 educational tablets to be used in conjunction with the Learning Management System (LMS). This will include an educational plan allowing for the continuation of education to prevent in-person transmission of COVID-19 in the congregate setting, as well as the inclusion of educational material relating to sanitation and minimizing the spread of infectious diseases. The core team and MCE will also work with DOC IT and State ITSD to ensure the necessary servers to manage the system are in place and operational.

Milestone	Achieve By Date	Person Responsible
Three (3) transportation vehicles with isolation capabilities to isolate inmates from the van operators to prevent the spread of COVID-19 during transport between facilities. Three transport vehicles are needed for three of the facilities listed here: Riverside Special Needs Unit (RSNU), Montana State Prison, and Montana Women's Prison. The Riverside Special Needs Unit (RSNU) is the state-owned facility for the male high-risk and elderly inmates, with	June 2022	DOC Clinical Services

complex medical issues, that are in the custody of the Montana Department of Corrections. To prevent the spread of COVID-19 during transport between facilities, offsite specialty visits and hospital transfers, RSNU is requesting funding to purchase a transport vehicle with wheelchair accessibility and isolation capabilities to allow the safe transport of inmates as well as protection for the transport operators. The State of Montana's procurement process will be followed for this purchase. At minimum, three bids will be solicited, and the lowest bidder will win the purchase. A more competitive bidding process may be used, to ensure the most qualifying vehicles are purchased.

The Montana Women's Prison (MWP) is the state-owned facility for the female inmates in the custody of the Montana Department of Corrections. This population includes many high-risk and elderly inmates, with complex medical issues. To prevent the spread of COVID-19 during transport between facilities, offsite specialty visits and hospital transfers, MWP is requesting funding to purchase a transport vehicle with wheelchair accessibility and isolation capabilities to allow the safe transport of inmates as well as protection for the transport operators. The State of Montana's procurement process will be followed for this purchase. At minimum, three bids will be solicited, and the lowest bidder will win the purchase. A more competitive bidding process may be used, to ensure the most qualifying vehicles are purchased.

The Montana State Prison (MSP) is the state-owned facility for the male inmates in the custody of the Montana Department of Corrections. This population includes many high-risk and elderly inmates, with complex medical issues. The MSP campus provides on-site care of inmates in the infirmary 24-7. The inmates are housed in different living units and work in various areas spread across a 68-acre campus. In order for the infirmary to adequately respond to emergent medical requests and provide timely emergent care for the inmates, it is necessary to transport the inmates from the various locations to the infirmary for care. To prevent the spread of COVID-19 during transport, MSP is requesting funding to purchase an emergency transport vehicle with wheelchair accessibility and has isolation capabilities, as well as ambulatory emergency type capabilities and equipment for staff to respond timely to an emergency to provide quality care for a critically ill patient. This vehicle will allow the safe transport of inmates as well as protection for the transport operators. The State of Montana's procurement process will be followed for this purchase. At minimum, three bids will be solicited, and the lowest bidder will win the purchase. A more

competitive bidding process may be used, to ensure the most qualifying vehicles are purchased.		
Sixty (60) education tablets for Montana Correctional Enterprises residents/students at MSP and MWP. This would include a Learning Management System (LMS), and the necessary servers to manage the system. During an outbreak, educational hours, including classroom work and training, are suspended. The use of the tablets and the LMS will allow these inmates to take the course in their cells to prevent in-person transmission of COVID-19 in congregate settings. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.	June 2022	MCE Education
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Strengths

The recipient provides sufficient justification for transportation vehicles with isolation capabilities with the inclusion of use of vehicles, locations of utilization, as well as the scope of these efforts to ensure recommended isolation and quarantine strategies. Additionally, sufficient detail is provided for tablet.

Weaknesses

Additional Comments

Can the original 30 tablets conduct these same tasks? Is it necessary to have an additional 60? Will the policies and procedures comply with CDC correctional guidance? It may be beneficial to include the long-term potential utilization of indicated materials.

Recommendations

Recipient Response

4) Implement distancing policies and support staff training to maintain distancing practices.

Implementation Plan: To support facilities in implementing distancing policies and support staff education relating to distancing policies, the Clinical Services Division (CSD) Health Care Manager and the 6.5 FTE core team will work with all facilities to draft and/or update policies relating to distancing and will work the DOC's educational and training departments to ensure all staff receive training relating to distancing. To ensure residents are provided with proper distancing, the core group will work with on-site staff at Montana Correctional Enterprises (MCE), including Division Administrator Gayle Butler and Marisa Britton-Bostwick, Education Director, to ensure policies and protocols are drafted and/or updated relating to use of the 60 educational tablets to be used in conjunction with the Learning Management System (LMS). This will include an educational plan allowing for the continuation of education to prevent in-person transmission of COVID-19 in the congregate setting, as well as the inclusion of educational material relating to sanitation and minimizing the spread of infectious diseases. The core team and MCE will also work with DOC IT and State ITSD to ensure the necessary servers to manage the system are in place and operational.

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Strengths

The recipient provides multi-use opportunities for the tablets- extending the scope of their potential use.

Weaknesses

Additional Comments

Will the polices and procedures comply with CDC correctional guidance? Is there a plan to measure/evaluate the training across facilities? The language related to the laptops is same as #3

Recommendations

Recipient Response

5) Support staffing strategies that reduce the risk of virus transmission (e.g., organize staff assignments so that the same staff are assigned to the same areas of the facility over time).

Implementation Plan: To support staffing strategies that reduce the risk of virus transmission, the Clinical Services Division (CSD) Health Care Manager and the 6.5 FTE core team will work with Montana State Prison's on-site maintenance staff, warden and MCE administrator and the State's Architecture and Engineering department to draft an RFP for the purchase of heating, ventilating and/or air conditioning (HVAC) within the MSP infirmary and Montana Correctional Enterprises (MCE) laundry facility. The core team will work with on-site wardens/administrators to ensure security measures are in place prior to beginning the project. The core team will provide on-going updates to on-site staff and the project may require a plan to temporarily move staff from the infirmary and/or laundry area during the HVAC project. The core team will track timelines and progress of the HVAC project to ensure properly functioning systems are in place to protect staff and residents from airborne pathogens and minimize the risk for transmission of airborne pathogens from infected staff and/or residents.

To further support strategies that reduce the risk of transmission, the core group will work with on-site staff at MCE including Division Administrator Gayle Butler and Marisa Britton-Bostwick, Education Director, to ensure policies and protocols are drafted and/or updated relating to use of the 60 educational tablets to be used in conjunction with the Learning Management System (LMS). This will include an educational plan allowing for the continuation of education to prevent in-person transmission of COVID-19 in the congregate setting, as well as the inclusion of educational material relating to sanitation and minimizing the spread of infectious diseases. The core team and MCE will also work with DOC IT and State ITSD to ensure the necessary servers to manage the system are in place and operational.

Milestone	Achieve By Date	Person Responsible
Air handling system at Montana State Prison Medical Infirmary, Deer Lodge, Montana. There is no means of properly heating, ventilating or air conditioning (HVAC) the health care facility. HVAC systems are designed to remove contaminated air, facilitate air-handling requirements to protect susceptible staff and residents from airborne pathogens and minimize the risk for transmission of airborne pathogens from infected staff and/or residents. Inmates reside and staff work in the infirmary without properly functioning ventilation. As a result, there is a greater risk of staff and inmates acquiring the COVID-19 virus. Full HVAC system including vents, fans, duct work for air purification.	June 2022	MSP Maintenance
Air handling system at Montana Correctional Enterprises Laundry Facility at Montana State Prison, Deer Lodge, Montana. The current system is not properly functioning and is not repairable. HVAC systems are designed to remove contaminated air, facilitate air-handling requirements to protect susceptible staff and residents from airborne pathogens and minimize the risk for transmission of airborne pathogens from infected staff and/or residents. Inmates and staff work in these locations without properly functioning ventilation. As a result, there is a greater risk of staff and inmates acquiring the COVID-19 virus.	June 2022	MCE Maintenance

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<p>_____</p>	<p>_____</p>	<p>_____</p>

Strengths

The recipient proposal for updating the HVAC system is sufficient with a detailed plan and supporting evidence for the need and it's pertinence to the funding usage. Additionally, the proposal provides detailed information on those responsible for the implementation of the system.

Weaknesses

Purchase of the "germ-resistant" paint may be outside the scope of the ELC COVID funding.

Additional Comments

Will the polices and procedures comply with CDC correctional guidance?

Recommendations

Recipient Response

6) Support transportation policies and practices consistent with recommendations to reduce transmission.

Implementation Plan: To support and implement transportation policies and procedures consistent with recommendations to reduce transmission of a virus, the Clinical Services Manager and core team will work with facilities to draft policies and procedures and educate staff about the policies. The final policies and procedures will be posted to ensure all staff are aware of the new and/or updated policies and procedures.

Milestone	Achieve By Date	Person Responsible
<p>Three (3) transportation vehicles with isolation capabilities to isolate inmates from the van operators to prevent the spread of COVID-19 during transport between facilities. Three transport</p>	<p>June 2022</p>	<p>DOC Clinical Services</p>

vehicles are needed for three of the facilities listed here: Riverside Special Needs Unit (RSNU), Montana State Prison, and Montana Women's Prison. The Riverside Special Needs Unit (RSNU) is the state-owned facility for the male high-risk and elderly inmates, with complex medical issues, that are in the custody of the Montana Department of Corrections. To prevent the spread of COVID-19 during transport between facilities, offsite specialty visits and hospital transfers, RSNU is requesting funding to purchase a transport vehicle with wheelchair accessibility and isolation capabilities to allow the safe transport of inmates as well as protection for the transport operators. The State of Montana's procurement process will be followed for this purchase. At minimum, three bids will be solicited, and the lowest bidder will win the purchase. A more competitive bidding process may be used, to ensure the most qualifying vehicles are purchased.

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Strengths

Weaknesses

Additional Comments

Will the policies and procedures comply with CDC correctional guidance?

Recommendations

Recipient Response

7) Implement visitor policies consistent with recommendations to reduce virus risk.

Implementation Plan: _____

Milestone	Achieve By Date	Person Responsible
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Strengths

Weaknesses

Additional Comments

Recommendations

8) Implementation of infection control practices inside facilities.

Implementation Plan: To ensure implementation of infection control practices are followed inside DOC facilities, the Clinical Services Division (CSD) Health Care Manager and core team will educate staff and residents about upcoming projects relating to infection control.

To ensure implementation of infection control practices inside facilities, the CSD Health Care Manager and 6.5 FTE core team will be work with staff at MSP, MWP, PHCF, and RSNU to draft and/or update policies and procedures relating to infection control practices within the facilities. The core group will work with on-site staff to determine proper placement for temperature kiosks and walk-through temperature scanners which are placed in areas that will provide infection control practices within the facilities. To ensure infection control practices inside facilities are provided, the CSD Health Care Manager and the 6.5 FTE core team will work with MSP on-site maintenance staff, warden and Montana Correctional Enterprises (MCE) administrator and the State's Architecture and Engineering department to draft an RFP for the purchase of heating, ventilating and/or air conditioning (HVAC) within the MSP infirmary and MCE laundry facility. The core team will work with on-site wardens/administrators to ensure security measures are in place prior to beginning the project. The core team will provide on-going updates to on-site staff and the project may require a plan to temporarily move staff from the infirmary and/or laundry area during the HVAC project. The core team will track timelines and progress of the HVAC project to ensure properly functioning systems are in place to protect staff and residents from airborne pathogens and minimize the risk for transmission of airborne pathogens from infected staff and/or residents.

To ensure infection control practices are provided within the facilities, the core group will work with on-site staff at MCE, including Division Administrator Gayle Butler and Marisa Britton-Bostwick, Education Director to ensure policies and protocols are drafted and/or updated relating to use of the 60 educational tablets to be used in conjunction with the Learning Management System (LMS). This will include an educational plan allowing for the continuation of education to prevent in-person transmission of COVID-19 in the congregate setting, as well as the inclusion of educational material relating to sanitation and minimizing the spread of infectious diseases. The core team and MCE will also work with DOC IT and State ITSD to ensure the necessary servers to manage the system are in place and operational.

To conduct COVID-19 testing and contact tracing within DOC congregate living facilities, the CSD Health Care Manager will hire 6.5 FTE that will work at locations around the state, including MSP, MWP, PHCF and RSNU. This core group will be responsible for and work collaboratively to draft and/or update policies and procedures relating to infection control practices within DOC facilities. The core team will purchase 30 tablets for residents to self-report signs and/or symptoms of COVID and request diagnostic and screening testing. Additionally, the core team will identify educational material to provide residents relating to infection control practices and how the residents can help minimize the spread of infectious disease. The Quality Assurance FTE will draft timelines to ensure the implementation plan is being adhered to and will provide quality improvement measures on all aspects of the plan.

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<p>10 temperature screening kiosks and walk-through temperature scanners will assist facilities in establishing and implementing diagnostic and screening testing programs for residents, staff and visitors.</p>	<p>June 2022</p>	<p>DOC Clinical Services</p>
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<p>Air handling system at Montana Correctional Enterprises Laundry Facility at Montana State Prison, Deer Lodge, Montana. The current system is not properly functioning and is not repairable. HVAC systems are designed to remove contaminated air, facilitate air-handling requirements to protect susceptible staff and residents from airborne pathogens and minimize the risk for transmission of airborne pathogens from infected staff and/or residents. Inmates and staff work in these locations without properly functioning ventilation. As a result, there is a greater risk of staff and inmates acquiring the COVID-19 virus.</p>	<p>June 2022</p>	<p>MCE Maintenance</p>
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<p>_____</p>	<p>_____</p>	<p>_____</p>

Strengths

The recipient offers detailed proposal justifying their usage of the funding.

Weaknesses

Additional Comments

Again, recipient's proposal is repetitive to previous activities already stated.

Recommendations

Recipient Response

9) Develop and implement procedures and systems to improve confinement facility preparedness and response efforts.

Implementation Plan: To develop and implement procedures and systems to improve confinement facility preparedness and response efforts, the Clinical Services Division (CSD) Health Care Manager and core team will work with the Department of Public Health and Human Services (DPHHS), State ITSD, and the DOC's electronic health care record vendor, TechCare, to identify state public health reporting systems, collaborate to interface systems to ensure response efforts of reporting communicable disease and viruses and to quickly report contact tracing efforts. The DOC core team will also work with DPHHS to ensure all staff are properly trained in the system. In addition, the core group will work with on-site staff at MSP to ensure a generator is placed in the proper location and allows for the use of equipment to conduct testing and contact tracing within the congregate living facilities in the event of a power outage.

The core team will purchase 30 tablets for residents to self-report signs and/or symptoms of COVID and request diagnostic and screening testing. The core team will work with TechCare and Edovo to ensure proper connectivity and interfaces exist between the two companies. Additionally, the core team will identify educational material to provide residents about efforts to improve preparedness and response efforts. The Quality Assurance FTE will draft timelines to ensure the implementation plan is being adhered to and will provide quality improvement measures on all aspects of the plan.

To further develop and implement procedures and systems to improve preparedness and response efforts, the CSD Health Care Manager, core team and state purchasing agent will draft an RFP identifying a small emergency response vehicle which will allow isolation and transportation of residents within the facility and provide less contact with other residents.

The CSD Health Care Manager and the 6.5 FTE core team will work with all facilities to draft and/or update policies relating to improving preparedness and response efforts. The team will work the DOC's educational and training departments to ensure all staff receive training relating to preparedness and response efforts. To ensure improving preparedness, the core group will work with on-site staff at Montana Correctional Enterprises (MCE), including Division Administrator Gayle Butler and Marisa Britton-Bostwick, Education Director to ensure policies and protocols are drafted and/or updated relating to use of the 60 educational tablets to be used in conjunction with the Learning Management System (LMS). This will include an educational plan allowing for the continuation of education to prevent in-person transmission of COVID-19 in the congregate setting, as well as the inclusion of educational material relating to sanitation, minimizing the spread of infectious diseases and the department's efforts to improve preparedness and response efforts. The core team and MCE will also work with DOC IT and State ITSD to ensure the necessary servers to manage the system are in place and operational.

Milestone	Achieve By Date	Person Responsible
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<p>The Montana State Prison (MSP) has developed a plan to improve confinement facility preparedness and response efforts to respond and mitigate the spread of a virus. In order to support these practices, especially during an emergency power outage, MSP would like to request the use of these funds to purchase a generator. The MSP will need the generator to operate the equipment used to screen inmates, staff and visitors to help reduce the virus risk within a congregate setting. The generator is also needed in emergencies to operate the sanitization equipment, lighting for diagnostic and screening testing, and telephones for contact tracing. In order for MSP to meet inmate needs resulting from COVID-19-related limited/restricted mobility and/or access to the facility, MSP has made significant investment into the equipment and infrastructure needed to utilize video conferencing technology and other measures for attorney/client purposes, court appearances, family visiting, programming and telehealth. MSP would, however, be unable to provide uninterrupted services during an emergency power outage without the generator. It is also essential to have back up power supply for offenders who are ill and requiring the use of equipment to main their health status, equipment such as oxygen concentrators, which with Covid-19 the demand for oxygen use in the infected patients has increased tenfold. Without the ability to provide uninterrupted power and delivery of needed medical treatments, poor patient outcomes may occur. The State of Montana's procurement process will be followed for this purchase. At a minimum, three bids will be solicited, and the lowest bidder will win the purchase. In addition, the Clinical Services Division (CSD) Health Care Manager and the core team will work with on-site staff at MSP to ensure a generator is placed in the proper location and allows for the use of the sanitizing equipment, power for diagnostic and screening testing, contact tracing, programming and telehealth within the congregate living facilities in the event of a power outage.</p>	June 2022	MSP Warehouse
<p>One small emergency response vehicle to isolate and transport residents to the area of quarantine and isolation. By transporting via emergency response vehicle, this will ensure less contact with other residents of the facility.</p>	June 2022	DOC Clinical Services

<p>Thirty (30) tablets for residents to request diagnostic and screening testing. Access to the tablets will allow residents to notify staff earlier reducing the risk of transmission of the virus to other residents and will allow an earlier response time to perform contact tracing. The tablets will improve the facility's preparedness and response efforts. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.</p>	<p>June 2022</p>	<p>DOC Clinical Services</p>
<p>Sixty (60) education tablets for Montana Correctional Enterprises residents/students at MSP and MWP. This would include a Learning Management System (LMS), and the necessary servers to manage the system. During an outbreak, educational hours, including classroom work and training, are suspended. The use of the tablets and the LMS will allow these inmates to take the course in their cells to prevent in-person transmission of COVID-19 in congregate settings. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.</p>	<p>June 2022</p>	<p>MCE Education</p>
<p>_____</p>	<p>_____</p>	<p>_____</p>

Strengths

Weaknesses

Additional Comments

Please see above, again, this is repetitive. Is there a need for emergency response vehicle in addition to the three transportation vehicles? And, in both cases, which facilities will have access to the vehicles.

Recommendations

Recipient Response

10) Coordinate preparedness and response efforts with state, local, tribal, and territorial public health departments to prevent, prepare for, and respond to COVID-19 within confinement facilities.

Implementation Plan: To develop, implement and coordinate preparedness response efforts with state, local, and tribal public health departments to prevent, prepare for and respond to COVID-19 in confinement facilities, the Clinical Services Health Care Manager and core team will work with the Department of Public Health and Human Services (DPHHS), State ITSD, and the DOC's electronic health care record vendor, TechCare, to identify state public health reporting systems, collaborate to interface systems to ensure response efforts of reporting communicable disease and viruses and to quickly report contact tracing efforts. The DOC core team will work with DPHHS to ensure all staff are properly trained in the system.

Milestone	Achieve By Date	Person Responsible
EHR Connection to state public health -- \$13,500.00 module building fee; 1 computer \$2,500.00.	June 2022	TechCare, DOC Clinical Services
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Strengths

The budget proposal matches as well as provides additional information of these purchases.

Weaknesses

Additional Comments

What current system are they using for tracking?

Recommendations

Recipient Response

11) Enhance/improve the practices of confinement facilities to mitigate the spread of COVID-19, and to reduce the risk of virus transmission and exposure to environmental health hazards.

Implementation Plan: To improve the practices of confinement facilities to mitigate the spread of COVID-19 and to reduce the risk of virus transmission and exposure to environmental health hazards, the CSD Health Care Manager and the 6.5 FTE core team will work with MSP on-site maintenance staff, warden and Montana Correctional Enterprises (MCE) Administrator and the State's Architecture and Engineering department to draft an RFP for the purchase of heating, ventilating and/or air conditioning (HVAC) within the MSP infirmary and MCE laundry facility. The core team will work with on-site wardens/administrators to ensure security measures are in place prior to beginning the project. The core team will provide on-going updates to on-site staff and the project may require a plan to temporarily move staff from the infirmary and/or laundry area during the HVAC project. The core team will track timelines and progress of the HVAC project to ensure properly functioning systems are in place to protect staff and residents from airborne pathogens and minimize the risk for transmission of airborne pathogens from infected staff and/or residents. The core team will purchase 30 tablets for residents to self-report signs and/or symptoms of COVID and request diagnostic and screening testing. The core team will work with TechCare and Edovo to ensure proper connectivity and interfaces exist between the two companies. Additionally, the core team will identify educational material to provide residents about efforts to mitigate the spread of COVID-19 and to reduce the risk of virus transmission and exposure to environmental health hazards. The Quality Assurance FTE will draft timelines to ensure the implementation plan is being adhered to and will provide quality improvement measures on all aspects of the plan.

Milestone	Achieve By Date	Person Responsible
<p>Air handling system at Montana State Prison Medical Infirmary, Deer Lodge, Montana. There is no means of properly heating, ventilating or air conditioning (HVAC) the health care facility. HVAC systems are designed to remove contaminated air, facilitate air-handling requirements to protect susceptible staff and residents from airborne pathogens and minimize the risk for transmission of airborne pathogens from infected staff and/or residents. Inmates reside and staff work in the infirmary without properly functioning ventilation. As a result, there is a greater risk of staff and inmates acquiring the COVID-19 virus. Full HVAC system including vents, fans, duct work for air purification.</p>	<p>June 2022</p>	<p>MSP Maintenance</p>
<p>Air handling system at Montana Correctional Enterprises Laundry Facility at Montana State Prison, Deer Lodge, Montana. The current system is not properly functioning and is not repairable. HVAC systems are designed to remove contaminated air, facilitate air-handling requirements to protect susceptible staff and residents from airborne pathogens and minimize the risk for transmission of airborne pathogens from infected staff and/or residents. Inmates and staff work in these locations without properly functioning ventilation. As a result, there is a greater risk of staff and inmates acquiring the COVID-19 virus.</p>	<p>June 2022</p>	<p>MCE Maintenance</p>
<p>Thirty (30) tablets for residents to request diagnostic and screening testing. Access to the tablets will allow residents to notify staff earlier reducing the risk of transmission of the virus to other residents and will allow an earlier response time to perform contact tracing. The tablets will improve the facility's preparedness and response efforts. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.</p>	<p>June 2022</p>	<p>DOC Clinical Services</p>
<p>_____</p>	<p>_____</p>	<p>_____</p>

Strengths

Weaknesses

Additional Comments

Please see above, again, repetitive.

Recommendations

Recipient Response

12) Purchase of additional supplies to sanitize and clean the confinement facilities. Funding must not supplant existing expenditures on such supplies and can only be used to support enhanced cleaning efforts.

Implementation Plan: _____

Milestone	Achieve By Date	Person Responsible
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Strengths

Weaknesses

Additional Comments

Recommendations

13) Educate and train confinement facility staff and residents/detainees/inmates on sanitation and minimizing the spread of infectious diseases.

Implementation Plan: To educate and train confinement facilities staff and residents on sanitation and minimize the spread of infectious diseases, the Clinical Services Division (CSD) Health Care Manager will hire 6.5 FTE that will work at DOC locations around the state, including Montana State Prison (MSP), Montana Women's Prison (MWP), Pine Hills Correctional Facility (PHCF) and Riverside Special Needs Unit (RSNU). The core group will consist of 1 FTE quality assurance; 4.5 FTE Registered Nurses and 1 FTE administrative assistant. This core group will be responsible for and work collaboratively with DOC educators and trainers to draft and/or update educational material and resources for all staff, residents, and visitors at DOC facilities. In addition, the core team will purchase 30 tablets for residents to self-report signs and/or symptoms of COVID and request diagnostic and screening testing and will educate/train the residents on the use of the tablets. The Quality Assurance FTE will draft timelines to ensure the implementation plan is being adhered to and will provide quality improvement measures on all aspects of the plan.

The CSD Health Care Manager and the 6.5 FTE core team will work with all facilities to draft and/or update policies relating to improving preparedness and response efforts. The team will work the DOC's educational and training departments to ensure all staff receive training relating to preparedness and response efforts. To ensure improving preparedness, the core group will work with on-site staff at Montana Correctional Enterprises (MCE), including Division Administrator Gayle Butler and Marisa Britton-Bostwick, Education Director, to ensure policies and protocols are drafted and/or updated relating to use of the 60 educational tablets to be used in conjunction with the Learning Management System (LMS). This will include an educational plan allowing for the continuation of education to prevent in-person transmission of COVID-19 in the congregate setting, as well as the inclusion of educational material relating to sanitation, minimizing the spread of infectious diseases and the department's efforts to improve preparedness and response efforts. The core team and MCE will also work with DOC IT and State ITSD to ensure the necessary servers to manage the system are in place and operational.

To educate and train residents on sanitation and minimizing the spread of infectious disease, the core group will work with on-site staff at MCE, including Division Administrator Gayle Butler and Marisa Britton-Bostwick, Education Director, to ensure policies and protocols are drafted and/or updated relating to use of the 60 educational tablets to be used in conjunction with the Learning Management System (LMS). This will include an educational plan allowing for the continuation of education to prevent in-person transmission of COVID-19 in the congregate setting, as well as the inclusion of educational material relating to sanitation and minimizing the spread of infectious diseases. The core team and MCE will also work with DOC IT and State ITSD to ensure the necessary servers to manage the system are in place and operational.

Milestone	Achieve By Date	Person Responsible
Hire staff necessary to screen, test and provide education to staff and offenders within the correctional setting: 1 FTE Quality Assurance; 1 FTE Montana State Prison RN for testing, screening and providing education to staff; 1 FTE Montana State Prison RN for testing, screening and providing education to offenders and visitors at MSP; 1 FTE Montana Women's Prison RN for testing, screening and providing education to staff; 0.50 FTE Montana Women's Prison RN for testing, screening and providing education to offenders and visitors at MWP; 0.50 FTE Riverside Special Needs Unit for testing, screening and providing education to staff and residents; 0.50 FTE Pine Hills RN for testing, screening and providing education to staff and residents; 1 FTE for Administrative Assistant to provide assistance for contact tracing and reporting in the Electronic Health Record (EHR) system and reporting to state epidemiology.	January 2022	DOC Clinical Services

<p>Thirty (30) tablets for residents to request diagnostic and screening testing. Access to the tablets will allow residents to notify staff earlier reducing the risk of transmission of the virus to other residents and will allow an earlier response time to perform contact tracing. The tablets will improve the facility's preparedness and response efforts. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.</p>	<p>June 2022</p>	<p>DOC Clinical Services</p>
<p>Sixty (60) education tablets for Montana Correctional Enterprises residents/students at MSP and MWP. This would include a Learning Management System (LMS), and the necessary servers to manage the system. During an outbreak, educational hours, including classroom work and training, are suspended. The use of the tablets and the LMS will allow these inmates to take the course in their cells to prevent in-person transmission of COVID-19 in congregate settings. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.</p>	<p>June 2022</p>	<p>MCE Education</p>
<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>_____</p>	<p>_____</p>	<p>_____</p>

Strengths

Recipient's proposal for additional staffing falls within the scope of the funding.

Weaknesses

Additional Comments

This is repetitive

Recommendations

Recipient Response

14) Implement COVID-19 mitigation practices to minimize potential opportunities for exposure including video conferencing technology and other measures for attorney/client purposes, court appearances, family visiting, and programming.

Implementation Plan: To implement COVID-19 mitigation practices to minimize potential opportunities for exposure including video conferencing technology and other measures for attorney/client purposes, court appearances, family visiting and programming, the Clinical Services Division (CSD) Health Care Manager and the core team will work with on-site staff at Montana State Prison (MSP) to ensure a generator is placed in the proper location and allows for the use of equipment to conduct testing, contact tracing, programming and telehealth within the congregate living facilities in the event of a power outage. The core group will work with on-site staff at Montana Correctional Enterprises (MCE), including Division Administrator Gayle Butler and Marisa Britton-Bostwick, Education Director, to minimize potential opportunities by including technology to ensure programming and teleconferencing are available by use of 60 educational tablets to be used in conjunction with the Learning Management System (LMS). This will include an educational plan allowing for the continuation of education to prevent in-person transmission of COVID-19 in the congregate setting, as well as the inclusion of educational material relating to sanitation and minimizing the spread of infectious diseases. The core team and MCE will also work with DOC IT and State ITSD to ensure the necessary servers to manage the system are in place and operational.

Milestone	Achieve By Date	Person Responsible
<p>The Montana State Prison (MSP) has developed a plan to improve confinement facility preparedness and response efforts to respond and mitigate the spread of a virus. In order to support these practices, especially during an emergency power outage, MSP would like to request the use of these funds to purchase a generator. The MSP will need the generator to operate the equipment used to screen inmates, staff and visitors to help reduce the virus risk within a congregate setting. The generator is also needed in emergencies to operate the sanitization equipment, lighting for diagnostic and screening testing, and telephones for contact tracing. In order for MSP to meet inmate needs resulting from COVID-19-related limited/restricted mobility and/or access to the facility, MSP has made significant investment into the equipment and infrastructure needed to utilize video conferencing technology and other measures for attorney/client purposes, court appearances, family visiting, programming and telehealth. MSP would, however, be unable to provide uninterrupted services during an emergency power outage without the generator. It is also essential to have back up power supply for offenders who are ill and requiring the use of equipment to main their health status, equipment such as oxygen concentrators, which with Covid-19 the demand for oxygen use in the infected patients has increased tenfold. Without the ability to provide uninterrupted power and delivery of needed medical treatments, poor patient outcomes may occur. The State of Montana's procurement process will be followed for this purchase. At a minimum, three bids will be solicited, and the lowest bidder will win the purchase. In addition, the Clinical Services Division (CSD) Health Care Manager and the core team will work with on-site staff at MSP to ensure a generator is placed in the proper location and allows for the use of the sanitizing equipment, power for diagnostic and screening testing, contact tracing, programming and telehealth within the congregate living facilities in the event of a power outage.</p>	<p>June 2022</p>	<p>MSP Warehouse</p>

<p>Sixty (60) education tablets for Montana Correctional Enterprises residents/students at MSP and MWP. This would include a Learning Management System (LMS), and the necessary servers to manage the system. During an outbreak, educational hours, including classroom work and training, are suspended. The use of the tablets and the LMS will allow these inmates to take the course in their cells to prevent in-person transmission of COVID-19 in congregate settings. The tablets will also serve to educate and train residents on sanitation and minimizing the spread of infectious disease.</p>	<p>June 2022</p>	<p>MCE Education</p>
<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>_____</p>	<p>_____</p>	<p>_____</p>
<p>_____</p>	<p>_____</p>	<p>_____</p>

Strengths

Weaknesses

Additional Comments

Please see above, this is repetitive.

Recommendations

Recipient Response

15) Based on state and local laws and regulations, and training and technical assistance provided by the DOJ, review and analyze policies and practices and implement policy and practice changes to safely reduce populations in confinement facilities to mitigate the spread of COVID-19. This could include creating policies and practices that may divert individuals from confinement, determine the optimal population for the facility given physical plant/structure and public health guidelines, and the revision of appropriate release practices. The DOJ will make training and technical assistance available to grantees to help ensure these activities comport with state and local laws and evidence-based practices and are administered solely by state and local correctional agencies.

Implementation Plan: _____

Milestone	Achieve By Date	Person Responsible
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Strengths

Weaknesses

Additional Comments

Recommendations

Program/Project Workplan Qualitative Ranking

1. Unsatisfactory 2. Poor 3. Fair 4. Good 5. Very Good 6. Outstanding

Overall General Strengths

The recipient provides a detailed breakdown of funding usage, including all parties involved in implementation and oversight, facilities of focus, and details supporting the scope of the activities. The recipient is very thorough in supporting how each proposed purchase/investment relates to the activity at hand.

Overall Weaknesses

Overall General Comments

Will the polices and procedures comply with CDC correctional guidance? Will need to determine whether usage of the anti-germ paint falls within the scope of the funding. Will need to discuss usage of the generator with the ELC.

In some cases (e.g., laptops, vehicles) it is unclear which facilities will be targeted for the activity and how these decisions were or will be made.

Overall Recommendations

"For Human Subjects Review Only"

Does this workplan potentially include research?

- Yes
- No

Form Status

Complete?

Complete ▼